

Practice Lesson 4 - Template Tool

Open the Software

1. Open the software by **double-clicking** on the software icon.
2. Explore the **My Floriani Today** window and click on the options.

Create A New Design

1. **Click** on the **Create a New Design** icon from the My Floriani Today window (if still open. If not, go to step 2)
2. Click one of the following to open a new design page:
 - **Click** the **New** icon from the menu bar (*recommended way to open a new design page*)
 - **Click File** from the **menu bar** and then select **New**. *This option opens the New Page dialog box that allows you to select a style sheet for the new page.*

Insert a Symbol

1. Click on the **Symbol** icon.
2. In the properties box, select **Pinwheel** from the **Symbol:** drop-down box.
3. Next, **left-click** anywhere on the design page. This will insert the symbol onto the design page.
4. Next, **right-click** to turn off the symbols tool.

Apply Template Feature

1. Turn on **3D** view
2. Select the entire design.
3. Next, select the **Templates** icon to open the dialog box.
4. Apply the following settings to the design:
 - Template: Template07
 - Width (mm): 150
 - Height (mm): will automatically be assigned
 - Check the box for Keep aspect ratio if necessary.
 - Offset (%): 50
 - Scale (%): 100
5. Click **Apply**.
6. Then, click **OK** to load the view of the design.

Save the Design

1. Select **File** from the menu bar and then select **Save As**.
2. Save the file in the following folder: C:\Floriani\Designs\00_FTCU LESSONS\01_General Lessons\03_Tools for Embellishing\
3. Name the file **TFEMB_Practice_04**, choose **WAF** for the format, and then click **Save**.

